

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

Number: B97-147

Date: June 15, 1998
Expiration Date: 6/30/98
69:127:is

TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
JTPD STAFF

SUBJECT: SERVICE DELIVERY AREA ADVISORY COMMITTEE MEETING NOTES

The summary of the May 1, 1998, Service Delivery Area Advisory Committee meeting is attached. If you have any questions regarding the summary, please contact Brett Lapp at (916) 653-3560 or at blapp@edd.ca.gov.

/S/ BILL BURKE
Assistant Deputy Director

Attachment

**SERVICE DELIVERY AREA
ADVISORY COMMITTEE MEETING NOTES
May 1, 1998
800 CAPITOL MALL, DIRECTOR'S CONFERENCE ROOM
SACRAMENTO, CALIFORNIA**

Hot Topics

National Reserve Account—No official Department of Labor (DOL) word was available at the time of the meeting. However, a fax was received from DOL on May 20, 1998, regarding the additional \$7 million in NRA funds. The distribution of these funds should provide Service Delivery Areas (SDA) with enough funding to operate their respective programs through June 30, 1998.

Workforce Investment Partnership Act Legislation—A substitute bill by Senator Jeffords was accepted. Amendments were agreed to on vocational rehabilitation; SDA size; technical preparation, allowing for random drug testing of job training participants; and language that would prohibit any job training funds to be used for school-to-work activities.

Governor's Report Card (Job Training Partnership Act focus)—DOL had released no new information at the time of the meeting.

Performance Management

Liz Clingman reported on her meeting with National Office of DOL to discuss revisions to the Standardized Program Information Report (SPIR). The discussions centered on four areas:

- **GPRA Reporting**

The GPRA reporting is required on a quarterly basis beginning Program Year 1998-99. Two options were discussed to meet this reporting requirement: 1) submit SPIR data on a quarterly basis or 2) require a new quarterly report to provide the aggregate data needed. California will make the determination as to which reporting option it will adopt in the near future.

- **The Role of SPIR in Welfare-to-Work (WtW) Reporting**

The problem with mandatory changes to the SPIR to accommodate WtW reporting is that they are two different types of databases. WtW requires longitudinal tracking of a client, a participant driven data system. The SPIR is a termination-based system. It was requested of DOL to meet with the Department of Health and Human Services and agree to the data elements and definitions and let the states decide how to implement.

- Data Elements to be Added or Deleted from SPIR

The following bullets summarize the changes to SPIR:

- Expand the co-enrollment field to capture multiple co-enrollments;
 - Exclude recalls from post-program follow-up. Discussion on this change resulted in agreement to look at changes so that a transfer from an National Reserve Account grant program to on-going Title III funding would not result in a negative termination; Add occupation of dislocation, industry of dislocation, and date of dislocation for Title III;
 - Add a field to identify self-employed at termination. Exempt these individuals from average wage calculations;
 - Add a termination code to count the number of participants terminated who are enrolled in higher education. A post termination code could not be used; however, until the individual had been enrolled for two consecutive enrollment periods;
 - All the Aid to Families with Dependant Children fields will be changed to Temporary Assistance to Needy Families (TANF). An additional code will be added to the TANF filed to identify an individual who has exhausted TANF time limitations;
 - In the unemployment status field, a code will be added to indicate if participant was profiled and referred;
 - The “JOBS” participant flag will be changes to a “WtW” flag; and
 - Because the Job Training Partnership Act (JTPA) requires that all services and training received by the client, regardless of funding, be recorded in the SPIR record, the activities and services record will be modified to capture all of the WtW allowable activities.
- Protocols for Base Wage Post-Program Follow-up—states will be allowed to convert to base wage for follow-up the next program year. However, they will be required to provide some concurrent data.

Statewide Workforce Development Plan

Bob Hotchkiss, Health and Welfare Agency, provided information regarding the Statewide Workforce Development Plan. The intent of the Plan is to bring all parties involved in workforce development under one “tent.” Mr. Hotchkiss informed the Advisory Committee that an advisory group was to be convened to discuss issues of content regarding the Plan. Mr. Hotchkiss requested recommendations from the SDA community as to whom to seat on the advisory group. A draft of the plan is scheduled for public review by the end of October 1998.

WtW Discussion

Kathy Sage reported that the DOL response to the State Welfare-to-Work (WtW) plan was received. Work is being done to respond to concerns expressed by DOL

It appears that DOL and California will reach agreement that will allow the State to withhold funding past the 30-day rule. This will allow California to wait for each local plan to be submitted before funds are released.

Bill Burke reported that, through public forums, criteria were agreed to regarding the 15 percent WtW Request for Proposals. The criteria agreed to will ensure consideration for proposals that show sign-off by the local SDA and County Welfare Department (CWD).

Capacity-Building

Michael Evashenk discussed a plan whereby a special project account could be set up and made available to SDAs on a competitive basis for WtW capacity-building. The amount of funding for this special account has not been established. No parameters have been set but requirements could include a local match, training to front-line staff, and replicable training modules. Other entities (e.g., California Workforce Association) are expected to apply for funding through cooperative agreements with SDAs.

Reporting Requirements

Liz Clingman provided draft handouts of reporting requirements. The Office of Management and Budget approved the first handout on 85 percent WtW financial reporting. Approval of program participant reporting is lagging behind because of the lack of federal direction and the amount of programming required.

Liz commented that joint SDA/CWD workgroups are needed for participant-reporting system development and to develop definitions for allowable activities. Terry Tatum Smith, volunteered to act as point-of-contact for assembling the SDA members for the workgroups.

Eight-Percent Funds

Concern was expressed about how the JTPA Title II 8 percent Education 30 percent funds were allocated through welfare enrollment instead of the Title II-C formula recommended by the Advisory Committee at the previous meeting.

Pat Ainsworth, California Department of Education, discussed why they chose the system for distributing eight-percent funds. It met the intent of the law, had accountability, was fiscally prudent, and wasn't too prescriptive.

Concern was expressed that SDAs would not be part of the recognized partnership if they didn't apply for funds. It was agreed that Mr. Ainsworth would address the SDA directors at the June 5, 1998, SDA Administrator's meeting.

Meeting adjourned at 3:00 p.m.